

ELECTRONIC GOVERNMENT ADVISORY COUNCIL (EGOV)

MINUTES

May 30, 2012

Members or Designees

Dan Bucks, Department of Revenue; **Joe Chapman** (designee for Tim Burton), Department of Justice; **Dick Clark**, Department of Administration; **Senator Jeff Essmann**, State Senate; **Karen Harrison**, Public Representative; **Galen Hollenbaugh** (designee for Linda McCulloch), Secretary of State; **Janet Kelly**, Department of Administration; **Larry Krause** (designee for Dore Schwinden), Department of Commerce; **Christian Mackay**, Department of Livestock; **Representative Jerry O'Neil**, State House of Representatives; **Art Pembroke** (designee for Andy Hunthausen), Lewis and Clark County; **Mary Sexton**, Department of Natural Resources and Conservation; **Jennie Stapp**, Montana State Library

Guests

Sandi Miller, Montana Interactive; **Becki Kolenberg**, Montana Interactive; **Samantha Mongoven**, Montana Interactive; **Melissa Begger**, Montana Interactive; **Margaret Kauska**, Department of Revenue; **Terry Hutton**, Department of Revenue; **Shane Mieske**, Department of Revenue

SITSD Attendees

Audrey Hinman; Denise Adamson, Julie Kriedeman

Call to Order and Introductions – Janet Kelly

The meeting was called to order at 1:30 p.m. by Janet Kelly welcoming the Council and audience to the May Electronic Government Advisory Council meeting.

Approval of Minutes, February 22, 2012 Meeting **Action Item – Janet Kelly**

The minutes were approved as presented.

mt.gov Template and Home Page Redesign – Audrey Hinman

Audrey presented the new mt.gov template to the Council. The template is phase one of a two phase project, phase two includes a complete redesign of the homepage of mt.gov. SITSD worked closely with the Governor's Office to change the template. The template has three elements that are carried throughout all executive branch agencies reporting to the Governor: the header, the footer, and the background image. There is also an optional footer available. The template was designed to make it easy for agencies using the existing mt.gov template to apply to their sites. The change involved a large technology refresh and specifically focused on mobile technology look and feel. The next version of this project will be to redo the look and feel of the mt.gov homepage and to provide additional services agencies can elect to use. SITSD will provide

*Indicates a motion was made.

additional web services such as an enterprise level news service that agencies can use to update the home page of mt.gov, a photo gallery service, and an alert service for instant alerts.

Agencies will be responsible for making the conversion to the new mt.gov template. SITSD will provide support and assistance as needed, or can also assist in doing the conversion on a contract basis.

Rules are posted at template.mt.gov and any exceptions go to Sarah Elliott in the Governor's Office. The new mt.gov homepage will be search based; typing something in the search box is easier for a mobile device than trying to navigate through links.

Montana Interactive General Manager's Quarterly Status and Financial Report – Sandi Miller

Sandi Miller distributed and went over the General Manager's first quarter 2012 report. Highlights during the first quarter included almost 2.4 million transactions processed, statutory funds collected of over \$113.6 million and the number of visits to mt.gov services was 1.7 million. Projects for the first quarter 2012 included 13 new eGovernment services launched, two Virtual Cashier/Terminals, 12 Conference and Training Registration services along with 13 enhancements/additions to existing services.

Sandi reviewed the Consolidated Financial Report and Balance Sheet for first quarter 2012. The project queue lists 43 services and 25 services in planning and consideration. Montana Interactive is currently fully staffed with thirteen employees and one contract employee.

Dan requested a follow up meeting with the CIO, Director of the Department of Administration, Sandi Miller, and Audrey Hinman to review how the convenience fee revenues are handled.

Service statics for the first three months are slightly lower than past quarters.

Sandi distributed the independent audit required by their contract that is done yearly by PriceWaterhouseCoopers.

Montana Interactive will be offering the NIC Event Registration service to State agencies along with the Conference and Training Registration service. This summer they would like to invite State agencies to a session to look at the Event Registration service and their Electronic Payment Processing services.

Sandi provided a demonstration to the Council on the PARKNIC service.

Senator Essmann asked about digital privacy concerns. Sandi explained that they have privacy requirements in their contract with the State requiring them to follow the State's privacy policies and those policies are located on each eGovernment service. NIC as a

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company also has a strict privacy policies. Senator Essmann asked to be provided with copies of the mentioned policies. Audrey added that for any application the State puts into production, all data remains the property of the State and we have strict contract rules that do not allow any of our vendors to use State data for any purpose not approved by the State.

Montana Interactive Mobile Initiative – Sandi Miller

Sandi distributed copies of the “Montana Interactive Mobile Initiative” and highlighted services listed in the initiative. If you are using Montana Interactive to provide your eGovernment services, you will be getting web optimized services for mobile devices.

There was a small event held by Montana Interactive featuring the State CIO to share the mobile initiative with State agencies. It emphasized that Montana Interactive is here and looking forward to partnering with agencies under the current transaction funded model to move mobile forward in the State of Montana.

Select Committee on Efficiency in Government Recommendations – Dick Clark

It was August of last year when the Efficiency in Government Subcommittee work started in Kalispell. At that time, information technology was one of the major initiatives along with Natural Resources and Health and Human Services. At the February meeting, the Committee narrowed their scope down to four major areas: consolidation into the State Data Center in Helena by the agencies; the Montana Information Technology Act; budget and funding issues for how to fund further information technology; and connectivity and where to go as a State.

Dick’s vision for mobile computing contains three areas that the State has to look at going forward: internal use; external use; and public private partnerships. Part of the vision is as we have major new projects that agencies look at legacy systems, look at the ability to have applications developed at the time the systems are coming up with both internal and external purposes. The federal government is doing exactly the same thing. The White House on May 23, released “Building a 21st Century Platform to Better Serve the American People,” it is all about mobile computing. We have to figure out if mobile computing is strategic, or tactical, or some sort of ad-hoc initiative. Dick appreciated the group’s questions and the discussion.

Mobile Sharefest is June 1, agencies will come together to have a conversation on mobile computing. Mobile computing is strategic to the State.

Announcements

i360Gov’s Tech Survey Results – Audrey Hinman

Audrey reviewed a document from i360Gov that was a tech survey including mobile information. They provide a newsletter and website to government officials. It highlighted the three most compelling reasons from their survey respondents for

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implementing greater use of mobile devices. They were to increase productivity, increase contact within agencies, and to enhance the flexibility of working conditions. Audrey shared other statistics contained in the survey results.

Tentative August Meeting Schedule Change from August 29 to August 22, 2012 – Janet Kelly

No objections were voiced to the meeting change request. Audrey will send out an updated appointment schedule.

Open Forum

- **Future Agenda Items – Janet Kelly**
 - Janet will talk to Audrey about the August meeting and a possible recommendation regarding mobile devices and applications and their role in state government that the Council can review for endorsement.
- **Member Comments – Council Members**
 - None
- **Requests for Staff Support – Council Members**
 - None
- **Public comment on any matter within the eGov Council's jurisdiction – Audience**
 - None

Meeting was adjourned at 3:11 p.m. by Janet Kelly.

Next Meeting: August 22, 2012, 1:30 p.m. – 4:00 p.m.

*** SITSD will keep tapes of each meeting for one year. If you want to check out the tape(s), call SITSD at 444-2700. ***